Meter Readings

1. Coin-in:

   For a static sample of at least 10% of the machines on the floor (representative of all slot machine platforms), manually read and record the coin-in soft meters at least once a week during the trial. Maintain a cumulative schedule of manual meter readings, system-generated meter readings and variances by machine, denomination totals, and grand total. Any unusual variances noted on this schedule should be investigated. Additionally, the coin-in meters for the remaining 90% of the machines on the floor should be read at least once during the thirty-day trial and compared to the system generated meter readings.

   NOTE: This reading should be performed at a time that will minimize any timing difference between the manual reading and the system-generated reading.

2. Bill-in:

   For a static sample of at least 10% of the machines on the floor (representative of all slot machine platforms), manually read and record the bill-in soft meters at least once a week during the trial. Maintain a cumulative schedule of manual meter readings, system-generated meter readings and variances by machine, denomination totals, and grand total. Any unusual variances noted on this schedule should be investigated. Additionally, the bill-in meters for the remaining 90% of the machines on the floor should be read at least once during the thirty-day trial and compared to the system generated meter readings.

   NOTE: This reading should be performed at a time that will minimize any timing difference between the manual reading and the system-generated reading.

Jackpot/Fills

Each day accounting or auditing personnel shall:

1. Foot jackpot and fill slips for all booth cashiers and trace totals to those produced by the system.

2. Examine all jackpot and fill slips for completeness and regulation compliance.

3. Review all slips written (from the restricted copy) for continuous sequencing. Documented follow-up is to be performed when any sequence errors are found.

4. Review all voids for propriety and regulation compliance.

Currency Counter Interface

1. Soft count room key employees should provide close supervision of all count personnel.

2. Accounting or auditing personnel shall compare the individual denomination totals and the grand total on the currency counter report to the totals recorded in the ACSC system. Any discrepancies should be resolved prior to the generation/distribution of the slot statistical reports. Follow-up performed must be documented for subsequent Board review.

Player Tracking

1. Slot department key employees should provide close supervision of slot booth personnel and the personnel responsible for the inputting of customer information and the redeeming of points for player tracking.

2. Slot department employees should ensure that customers fully understand the operation of the player tracking promotion.

3. Each day accounting or auditing personnel shall:

    a. Foot all points-redeemed documentation and trace to the system-generated totals.

    b. Review all points-redeemed documentation for propriety.

    c. Review all reports noting exceptions (i.e., a large number of points credited to a patron's account, changes in card reader values, deletions of members, etc.). Any follow-up which is performed is to be documented for Board review.

Reports

1. On a sample basis, such that each report is verified at least once, foot the system generated reports to verify the clerical accuracy of the reports.

2. On a sample basis verify the clerical accuracy of the actual hold percentage and the floor par percentage computation for the month-to-date, year-to-date, and life-to-date period by individual machine.

3. Review the exceptions/adjustments reports on a daily basis for propriety of transactions and any other unusual occurrences.